

Configure the oratory profile

Update the stable details used as the base for activities.

6 min · Available with the listed permissions · 2026-09-21

Before you begin

- ✓ Select the correct oratory and check your scope.

1

STEP 1 OF 3 · 2 MIN

Open the oratory

The Overview summarises the profile and activities. Check the selected oratory before changing shared details.

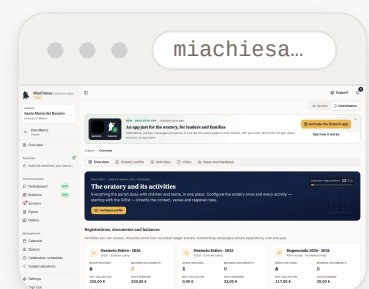


Fig. 1 The overview identifies the oratory and its status.

2

STEP 2 OF 3 · 2 MIN

Review the profile

Open Oratory profile. Name, contacts, venue, capacity and spaces are optional in a single scope, but provide defaults for later activities.

Details may be pre-filled from the community and remain editable.

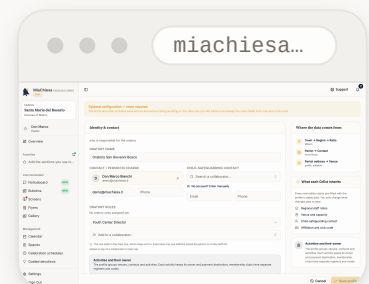


Fig. 2 The tab brings together identity, contacts, venue, capacity and spaces.

3

STEP 3 OF 3 · 2 MIN

Prepare a change

Update the name or another field and check the data sources. Save profile applies changes; Cancel restores the loaded values.

The capture shows a changed name that has not been saved.

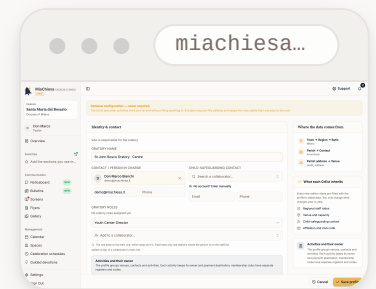


Fig. 3 The new name is prepared in the form but has not been saved.

What you have achieved

- ✓ Update the stable details used as the base for activities.