

Create GrEst teams

Review ratios and participants and prepare a new team.

6 min · Available with the Manage GrEst teams permission · 2026-09-21

Before you begin

- ✓ Open the correct edition.
- ✓ Define the name, age band and capacity.

1 STEP 1 OF 3 · 2 MIN

Open GrEst

Check the edition and open Teams. Assignments and ratios always refer to the selected edition.

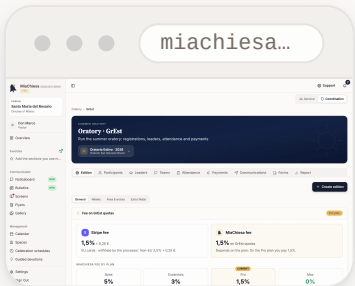


Fig. 1 The selected edition determines the displayed teams and participants.

2 STEP 2 OF 3 · 2 MIN

Review teams and ratios

The page shows teams, assigned children, animatori and teams over ratio. Each team displays its age band, participants and operator-to-minor ratio.

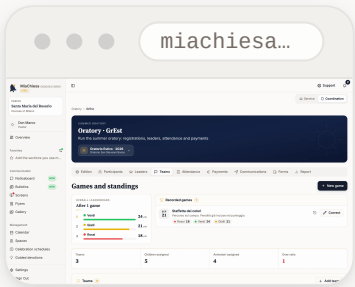


Fig. 2 Counters highlight distribution and possible issues.

3

STEP 3 OF 3 · 2 MIN

Prepare a team

Select Add team and enter its name, colour, capacity and age band. Add team creates the record; the figure stops before confirmation.

Changing a participant's team from the list applies immediately, so use it only after checking.

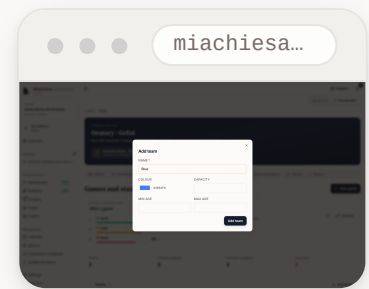


Fig. 3 The Blue team is prepared but has not been created.

What you have achieved

- ✓ A new team can be defined after reviewing capacity and ratios.

Troubleshooting

A team is over ratio



Review the number of children and animatori and the age band against the configured ratio.