

Configure a GrEst edition

Review the general details, weeks, fees and fields for an edition.

6 min · Available with the Manage GrEst editions permission · 2026-09-21

Before you begin

- ✓ Open the correct GrEst edition.
- ✓ Prepare the calendar, fees and rules before opening enrolment.

1 STEP 1 OF 3 · 2 MIN

Open the edition

Open GrEst from Oratory and check the edition selector. Visible tabs depend on your assigned permissions.

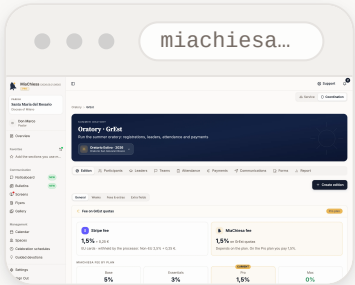


Fig. 1 The header identifies the module and edition before changes.

2 STEP 2 OF 3 · 2 MIN

Review settings

In Edition, General contains name, label variant, year, theme, fees, status, ratio and sibling discount. Weeks defines dates, prices, places and waiting list; Fees adds services; Fields manages extra questions.

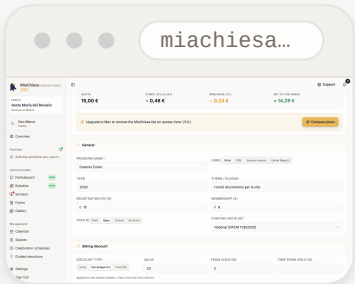


Fig. 2 General edition details are separate from weeks, fees and fields.

3

STEP 3 OF 3 · 2 MIN

Prepare a change

Update the theme and review status and fees. Changes take effect only when you select Save settings.

The figure shows a changed theme in the form, with no save and no status change.

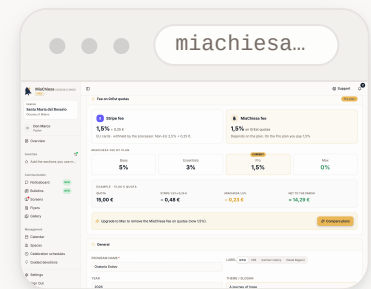


Fig. 3 The new theme is prepared but has not been saved.

What you have achieved

- ✓ The edition can be configured in separate sections before enrolment opens.

Troubleshooting

I cannot see the Edition tab



Check the Manage GrEst editions permission for the edition scope.