

# Leave a group or mute its notifications

Reduce or turn off a group's notifications without leaving it, or leave the group when you're no longer part of it.

2 min · Available · 2026-09-26

## Before you begin

- ✓ You must be an active member of the group.
- ✓ The group's leader (administrator) can't leave it from this page.

1

STEP 1 OF 4 · 30 S

## Open the group settings

Open the group from **My groups** and select the **Settings** tab. You'll find **Group notifications** and, further down, **Danger zone**.

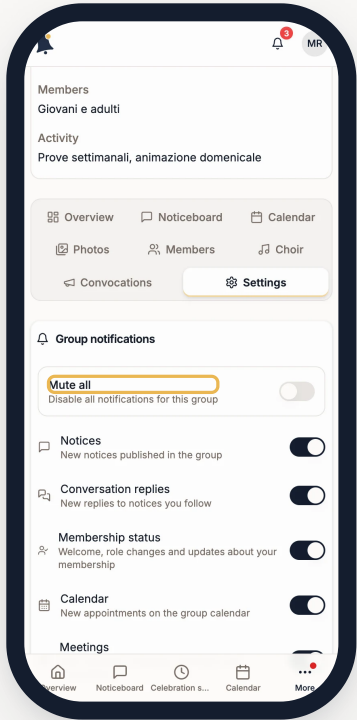


Fig. 1 Group notifications are separate from the community's.

2

STEP 2 OF 4 · 30 S

## Mute without leaving

Turn on **Mute all** to disable all notifications for the group. Alternatively switch off only some types: **Notices**, **Conversation replies**, **Membership status**, **Calendar**, **Meetings**. Each switch applies immediately and you stay a member.

You can also mute from the bell next to the group's name (**Mute notifications**).

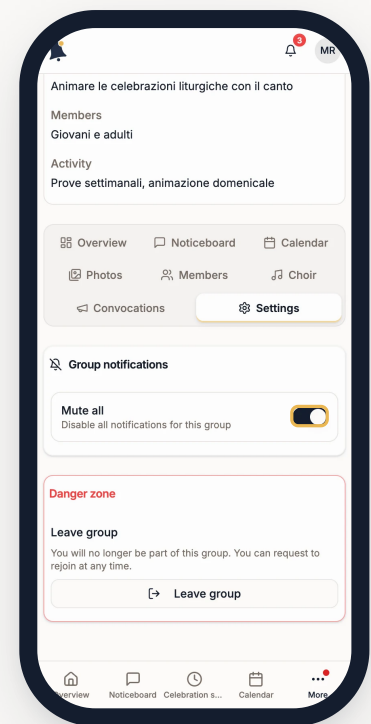


Fig. 2 With Mute all on, the individual notification types disappear.

3

STEP 3 OF 4 · 30 S

## Leave the group

In **Danger zone** select **Leave group**. The **Are you sure you want to leave the group?** confirmation reminds you that you'll lose access to the group's content. Select **Leave group** to confirm.

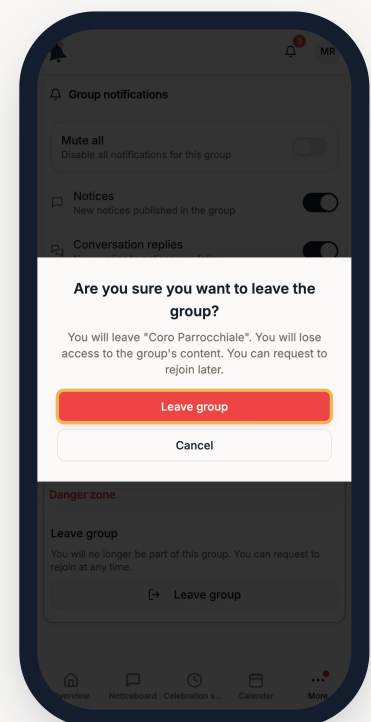


Fig. 3 After confirming you no longer see the group's content.

4

STEP 4 OF 4 · 30 S

## Check the outcome

**You have left the group** appears and you return to **My groups**. You can request to rejoin at any time from the group's page.

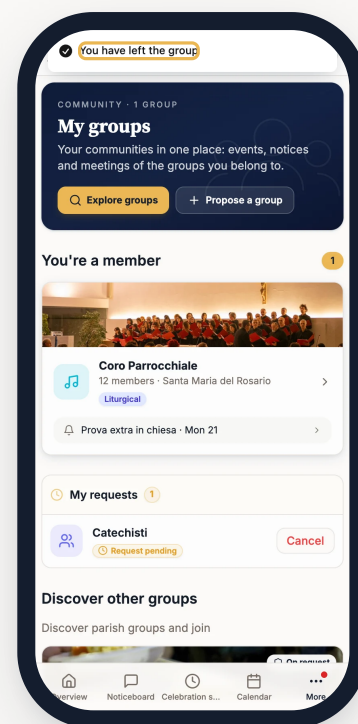


Fig. 4 The group leaves your list of groups.

## What you have achieved

- ✓ You get only the group notifications you need, or you're no longer part of the group.

## Troubleshooting

### I see "Error leaving the group"



Leaving didn't go through: try again.

### I can't see Leave group



The panel isn't shown to the group's leader (administrator): ask the community to hand the group to someone else.

### I can't see the Settings tab



The tab appears only to active members: if your request is still pending, you're not a member yet.