

View the public page as a visitor

Check how the community's public page looks to followers, registered users and people without an account, without leaving your staff profile.

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Before you begin

- ✓ You need the Dashboard access permission in the community.
- ✓ Sign in with your staff account.

1

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Open the public page

In **Settings > Identity** select **Public preview**: the public page opens in a new tab. As staff you see the **Staff view** bar: the dashed cards are visible only to you and point to sections still to fill in.

Select **See as a visitor**.

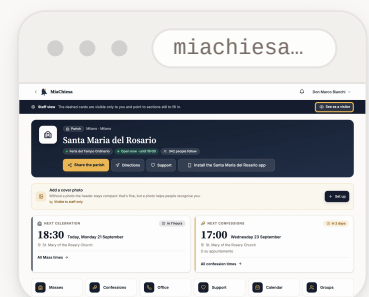


Fig. 1 Staff view also shows the sections still to fill in.

2

STEP 2 OF 4 · 30 S

Choose who to simulate

The **Preview** bar appears at the top. From the menu choose the point of view: **Parish parishioner** (a user who already follows the community, the initial choice), **General parishioner** (registered but not following it) or **Anonymous visitor** (not registered).

The choice stays in the page address: if you reload, you see the same point of view.

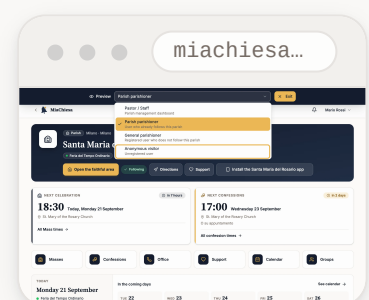


Fig. 2 Each point of view shows the buttons that person would see.

3

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Try the buttons safely

In preview, actions are not carried out. For example, as **Anonymous visitor** the **Follow the parish** button only shows **This is only a preview**.

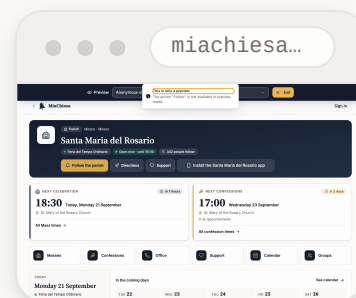


Fig. 3 No preview action changes any data.

4

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Check the followers' view and exit

As **Parish parishioner** the main button becomes **Open the faithful area**, which opens the believer app in preview mode.

To go back to management select **Exit** in the **Preview** bar.

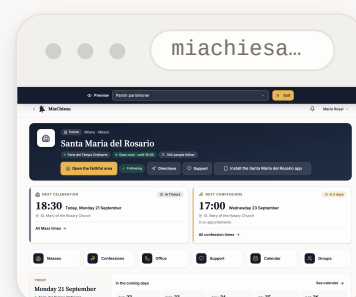


Fig. 4 People who already follow the community see the way into the faithful area.

What you have achieved

- ✓ You know what followers, registered users and visitors see on the public page.

Troubleshooting

I can't see See as a visitor



The Staff view bar appears only if you have dashboard access to this community and are signed in.

I see "The action "Segui" is not available in preview mode."



That's expected: in preview the buttons show how they look, they don't carry out the action.