

Review the public schedule preview

Compare the saved times for the selected place with the preview and the believer-facing schedule view.

4 min · Available · 2026-09-21

Before you begin

- ✓ You must have the Manage Mass schedules permission.
- ✓ First save any schedule or exception changes that you want to review.
- ✓ Confirm the time, place and date before changing the schedule.

1

STEP 1 OF 4 · 1 MIN

Check the selected place

Open Schedules and remain under «Celebrations». Check the selected place in the «Place of Worship» panel: the embedded preview covers that place only.

The page shows the active schedule and the celebrations expected today. If you need to review another place, use «Switch place» before continuing.

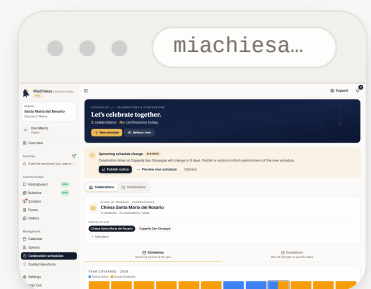


Fig. 1 Start from the summary and confirm which place of worship the times belong to.

2

STEP 2 OF 4 · 1 MIN

Read the public preview

Scroll through «Schedules» to «Public preview». The panel derives upcoming celebrations from active schedules and saved exceptions: a cancellation removes its occurrence, while an addition appears on its date.

The preview searches the next 14 days and presents up to 7 days that contain celebrations. It shows no more than 5 rows per day in time order; «+N» reports how many additional rows are collapsed.

Current English label limitation

In the English interface, the relative day labels in this embedded panel currently keep the Italian words «Oggi» and «Domani». Use the weekday and date for the check, then compare with the believer view.

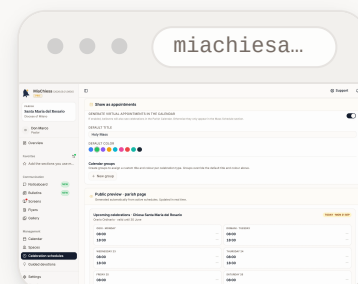


Fig. 2 The panel shows data that is already saved; reviewing it does not change or publish anything.

3

STEP 3 OF 4 · 1 MIN

Check the visible details

Compare the day, date and time with the saved data. When a calendar group is assigned, its name appears beside the time; notes and the celebrant may also appear.

The line below the title identifies the applied schedule and the end of its period. If the result is unexpected, return to the recurring schedule for a lasting change or to «Exceptions» for one date.

4

STEP 4 OF 4 · 1 MIN

Compare the believer-facing view

Select «Believer view» near the top of the page. In the schedule view, choose the same place and date, then compare the celebration, typical week and upcoming changes.

This second check distinguishes the compact preview from the full page that people consult.

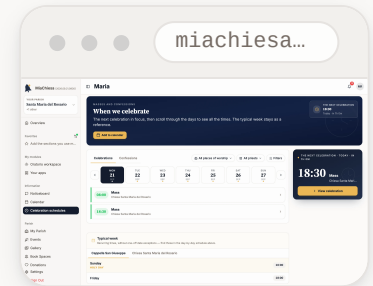


Fig. 3 Use the full view for the final comparison; the screen remains read-only and does not change the schedule.

What you have achieved

✓ You reviewed upcoming celebrations for the selected place in the compact preview.

✓ You compared the same data with the full believer-facing view.

Troubleshooting

The preview is missing



Check that the selected place has at least one schedule. The panel appears under Schedules only when a schedule exists.

A celebration is missing from the upcoming days



Check that the schedule is active and valid on that date, that the recurrence includes the day, and that there is no saved cancellation. The preview searches only the next 14 days.