

Organise after-school groups

Review membership and ratios, then prepare a new group without saving it in the demo.

6 min · Requires the After-school module · 2026-09-21

Before you begin

- ✓ You need Manage After-school groups in the edition scope.
- ✓ Manage After-school pairings is a separate permission for 1:1 Pairings.

1 STEP 1 OF 4 · 1-2 MIN

Open Groups and pairings

Open Groups & Pairings and stay on Homework groups. Each card shows its name, type, student count and operator-to-minor ratio.

The Primary 1:7, Middle school 1:10 and specialist SLD/SEN 1:3 ratios are prudential guidance. Exceeding one raises a warning and does not block work.

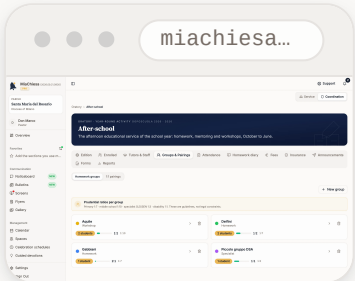


Fig. 1 The cards show current membership and flag prudential ratios.

2 STEP 2 OF 4 · 1-2 MIN

Review an existing group

Select Gabbiani to open its detail. Group students and Group tutors show the assigned people; the ratio uses these active assignments.

To change a student assignment, return to Enrolled. Tutors are managed under Tutors & Staff.

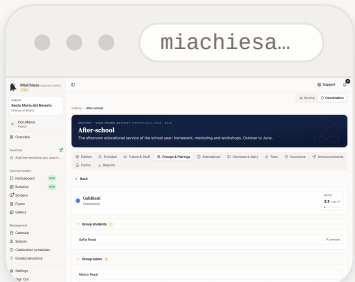


Fig. 2 The detail brings together the selected group's members and ratio.

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STEP 3 OF 4 · 1-2 MIN

Prepare a new group

Return to the list and select New group. Enter a name, choose Homework, Workshop or Specialist, then review colour and capacity.

The capture fills "Supported study" but does not select New group in the footer, so the group is not created.

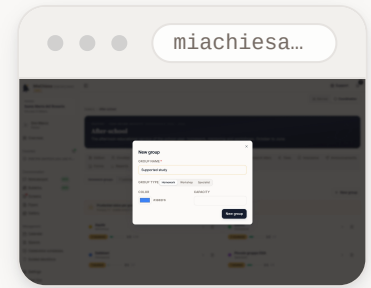


Fig. 3 The group is prepared but not created in the demonstration capture.

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STEP 4 OF 4 · 1 MIN

Separate groups from pairings

1:1 pairings is a separate mode with its own permission. It shows student-tutor pairs, subject, slot and logged hours; a homework group does not replace an individual pairing.

Deleting a group removes its assignment from students and tutors. Review the affected people before confirming the deletion dialog.

What you have achieved



You reviewed an existing group's members and ratio.



You prepared a new group without creating it in the demo.

Troubleshooting

I cannot see 1:1 pairings



The mode appears only with Manage After-school pairings access.

Does the ratio prevent saving?



No. The interface presents it as a prudential warning, not a block.